



First aid

Policy statement

Lympsham Pre-School are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one adult with a current first aid certificate is on the premises, or on an outing, at any one time. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to adults caring for young children.

Procedures

The first aid kit

- Triangular bandages (ideally at least one should be sterile) x 4.
 - Sterile dressings:
 - Small x 3.
 - Medium x 3.
 - Large x 3.
 - Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
 - Sterile eye pads (with bandage or attachment) e.g. No 16 dressing x 2.
 - Container of 6 safety pins x 1.
 - Guidance card as recommended by HSE x 1.
 - 2 pairs of disposable plastic (PVC or vinyl) gloves.
 - 1 plastic disposable apron.
 - A children's forehead 'strip' thermometer.
 - A supply of instant, single use ice packs.
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- Information about who has completed first aid training and the location of the first aid box is provided to all our staff and volunteers and certificates are displayed in the kitchen area of the Pre-School.
 - The first aid box is easily accessible to adults and is kept out of the reach of children.
 - **The named person in the Setting who is responsible for checking and replenishing the first aid box contents is Sarah Saxon.**

- First aid bags are carried on all trips outside of pre-school.
- Medication is only administered with a signed consent form stating the name of the medicine, the expected dose and the required time for administering the medicine. However, we are not under any obligation to administer medicine and can refuse to do so if necessary. Medication will be administered by a qualified first aider only.
- In the case of minor injury or accidents, first aid treatment is given by a qualified first aider.
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- In the event of a head injury the parent will always be contacted and given the option to come in and check and/or collect their child.
- An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken.
- In the event that a child is injured and needs medical attention, permission will be sought from the parents for a member of staff to accompany the child to the nearest A & E department. The parents will then meet that member of staff as soon as possible.
- Accidents and injuries are recorded in our accident record book and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with our Recording and Reporting of Accident and Incidents Policy.

This policy was adopted by

Lympsham Pre-School

On

2nd May 2023

Date to be reviewed

2nd may 2024

This policy was originally adopted by Lympsham Pre-School Committee on 23/10/14

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