

Child Registration Form



This form enables you to register children who wish to claim the Early Years Entitlement with Somerset Council. A copy of the birth certificate, or alternative legal documentation must accompany this form as a requirement of the Early Years Entitlement. One form is required per child.

Early Years Setting Name.....Town.....

Child's Legal Name.....

Home Address.....Postcode.....

Phone No..... Date Started at Early Years Setting:.....

Has the family moved into Somerset to work on the EDF Project? Yes/No

Ethnic Origin, please circle below:

White	British Irish Traveller of Irish Heritage Any other White background	Mixed	White and Black Caribbean White and Black African White and Asian Any other mixed background
Asian or Asian British	Indian Pakistani Bangladeshi Any other Asian background	Black or Black British	Caribbean African Any other Black background
Chinese or Chinese British	Chinese	Other	Any other background Refused/Prefer not to say

I confirm the above information is correct and that I have read the privacy notice below.

Signed.....Date.....

Please return this form with the legal documentation, saved as a PDF document, by email to: eyfunding@somerset.gov.uk

Privacy notice:

Notification regarding the processing of personal data supplied on this form

Data Controller – Somerset Council (SC)

Data Protection Officer contact – informationgovernance@somerset.gov.uk

Purpose for processing – The information requested will be used for registering your child with this early years setting to enable the Early Years Entitlement to be paid and where appropriate, to secure additional funding from EDF Energy.

Legal basis for processing – We are processing your personal data because we are required to do so by law.

By Law – Childcare Act 2006 & Schedule 5 of the Deed of Development Consent Obligations relating to Hinkley Point C, Somerset.

Legitimate Interests – SC will also use your data for the purposes of monitoring quality, audit and for dealing with any enquiries or complaints.

Data Sharing – the personal data provided will only be disclosed to staff in the Local Authority who have a right of access and where appropriate, any early years setting that your child(ren) attends as well as Somerset Councils software supplier, the Department for Education and Ofsted. If Yes is selected on the EDF question, statistics will be shared with EDF Energy but no personal data will be shared.

Transfers abroad – this data is held within the EU and is accessible by the approved application provider.

Data Retention – the personal data supplied on this form will be retained for as long as is necessary to meet our statutory requirements and legitimate interests and it will be disposed of in a manner appropriate to its sensitivity.

Your Rights – You have the right to ask Somerset Council for a copy of your data, the right to rectify or erase your personal data, and the right to object to processing. However, these rights are only applicable if the Council has no other legal obligation concerning that data. You also have the right to complain to the regulator, <https://ico.org.uk/>

Consequences: If you do not supply this information to us, we will not be able to register your child with this setting to enable the Early Years Entitlement to be paid.

For more information see www.somerset.gov.uk/privacy